

**MINUTES OF THE MEETING OF THE  
BLOOMINGDALE PUBLIC LIBRARY BOARD OF TRUSTEES  
JANUARY 14, 2009**

**I. CALL TO ORDER**

The meeting was called to order by President Bonni Rothbaum at 7:30 p.m. Trustees present: Milton Clark, LeRoy Gaertner, Elaine Mitchell, Bonni Rothbaum, Sonia Singh, David Strutzel, and Linda Szramiak. Absent: None. Also Present: Director Tim Jarzemsky.

**II. APPROVAL OF MINUTES**

The minutes of the December Board Meeting were reviewed. Trustee Szramiak moved, and Trustee Singh seconded the **motion**, that the minutes of the December 10, 2008 Regular Library Board meeting be approved with the correction that the date for the next Library Board meeting should have read January 14, **2009**. The motion carried by voice vote.

**III. TREASURER'S REPORT**

The Board reviewed the Treasurer's Report. Trustee Szramiak moved, and Trustee Strutzel seconded the **motion**, that the Board approve the payment of bills for the month of January 2009 in the amount of \$54,601.27 and the transfer of approximately \$198,801.27 for bills and salaries. The motion carried by roll call vote: AYES: Trustees Szramiak, Strutzel, Gaertner, Clark, Singh, Rothbaum, and Mitchell. NAYS: None. ABSENT: None.

**IV. REPORTS**

**LIBRARIAN**

Director Jarzemsky reported on the Holiday Open House. He stated that the event was well attended and the entertainment was enjoyed by everyone. It was noted that Director Jarzemsky celebrated his five year anniversary on December 1<sup>st</sup>. Discussion took place concerning the programs that were offered. The Cookie and Cupcake Decorating Demonstration was very well attended and was enjoyed by the participants. Teen Game Night was also well attended by teen patrons. Director Jarzemsky explained that two staff members are present during the game night and they help to set up the games and work with the teens. The library does host game tournaments a couple times a year. The Library has been awarded an "Artstour" grant of \$190.00 from the Illinois Arts Council. The funds are planned to be used for the fee for the Kidworks Touring Theatre Company that will perform during the Library's Chinese New Year Celebration on January 18<sup>th</sup>. Discussion took place concerning the Monthly Montage and what this program is all about.

**MONTHLY STATISTICS**

The Board reviewed the statistics for the month of December. The circulation figures again show an overall increase of 26%. This is the first month on the tracking of video games circulation. The patrons really like this program. Discussion took place concerning juvenile program attendance.

#### **IV. REPORTS** (Continued)

##### **STANDING COMMITTEES**

**PERSONNEL** - Director Jarzemsky stated that the Personnel Sub-Committee of the Board will need to meet before the budget meeting in February. The Committee will examine personnel raises.

**POLICY** – No report.

**FINANCE** – No report.

**BUILDING AND GROUNDS** – A partial delivery of the furniture consisting of benches and one ottoman for the gallery area has arrived. The rest of the furniture should be coming by the end of the month. Director Jarzemsky is working with the electrician on the lighting.

##### **LIAISON REPORTS**

**LINC** – Trustee Szramiak reported on the proposed LINC budget. LINC Director Carol Dawe provided explanations for the reasons for changes to the budget. Trustee Szramiak explained that the main reason for increases in the budget was for the purchase of a new product, Aqua Browser and/or Director's Station. The increase in the maintenance contracts is based upon the purchase of the new products. Based upon the discussion and review of the proposed LINC budget, Trustee Szramiak moved, and Trustee Clark seconded the **motion**, that the Board approve the FY 2009/2010 LINC budget. The motion carried by roll call vote: AYES: Trustees Szramiak, Clark, Strutzel, Gaertner, Singh, Rothbaum, and Mitchell. NAYS: None. ABSENT: None. The Library will be hosting the Wednesday, April 1<sup>st</sup>, LINC meeting at 6:30 p.m.

**VILLAGE** - No report.

**FRIENDS OF THE LIBRARY** – The next Friends meeting will be on January 21 at 7:00 p.m. The Friends will be discussing and planning for a Spring Used Book Sale. The sale will be taking place on Saturday, March 14, 2009. The Friends will be helping with the setup and the event will take place in the A/B meeting rooms from 9:00 a.m. to 3:00 p.m.

**BIG** - The next BIG luncheon meeting will take place on Thursday, January 22, 2009 at Noon sponsored by School District 15. Director Jarzemsky plans to attend and if any Trustee wishes to go as well, they should let him know.

**V. UNFINISHED BUSINESS:**

**VI. NEW BUSINESS:**

**KARA FOUNDATION DONATAION**

Director Jarzemsky stated that the Kara Foundation has again generously awarded the Library with a grant of \$1,000.00. A letter of thanks was sent. The money will be used as per the guidelines of the grant and a detailed accounting will be provided to the Foundation.

The Board appreciates the Kara Foundation's support and was very pleased to have been chosen again for this donation.

**INTERNATIONAL FESTIVAL**

Director Jarzemsky stated that the Park District and the Library have been discussing the possibility of holding a cooperative International Festival. The event would take place in August with music, story time, dance, and other programs based on the different cultures living in the Village. The census information will determine which cultures would be a part of the festival. The Library would do programs on the theme which would lead up to the event. The potential funding for the event would not exceed \$2,000.00. The Festival costs would not increase the budget. There are funds in the Special Event fund. The event is proposed to take place on August 15<sup>th</sup>. It was noted that School District 13 has an international study program in April and May. Director Jarzemsky is asking for Board approval to go ahead with the event. A sub-committee of staff from the Library and the Park District would work on the arrangements. The Board was in agreement that they endorse the idea of working with the Park District on this co-sponsored event. Trustee Szramiak moved, and Trustee Rothbaum seconded the **motion**, that the Board approve the going ahead with the Park District to plan an International Festival. The motion carried by roll call vote: AYES: Trustees Szramiak, Rothbaum, Clark, Strutzel, Gaertner, Singh and Mitchell. NAYS: None. ABSENT: None.

**STATEMENT OF ECONOMIC INTERST**

Director Jarzemsky reminded the Board that they will be receiving a Statement of Economic Interest from DuPage County that needs to be completed and returned to them by May 1, 2009.

**LINC 2009/10 BUDGET**

This item was discussed under IV. Reports - Liaison Reports - LINC.

## **VI. NEW BUSINESS: (Continued)**

### **FOOD FOR FINES**

Director Jarzemsky stated that the Bloomingdale Food Pantry is in need of food donations. A recommendation was made by staff for a program whereby the Library would allow patrons to clear fines from one item if the patron brings in one food item. The program would be held in April and advertised. The Board was in agreement that this would be a very worthwhile program. It was suggested that a donation box be also made available for patrons to donate food. It was suggested that the Girls Scouts and/or possibly the High School National Honor Society might wish to help. Trustee Rothbaum moved, and Trustee Gaertner seconded the **motion**, that the Board approve the "Food for Fines" program for April, 2009. The motion carried by roll call vote: AYES: Trustees Rothbaum, Gaertner, Szramiak, Clark, Strutzel, Singh and Mitchell. NAYS: None. ABSENT: None.

## **VII. EXECUTIVE SESSION:**

An Executive Session was called pursuant to the Open Meetings Act, Section 2 (c) (1) to discuss the appointment, employment, compensation, discipline, performance or dismissal of specific employees of the public body; and Section 2 (c) (21) to discuss minutes of meetings lawfully closed under this Act, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated by Section 2.06 of the Act.

At 8:14 p.m. Trustee Rothbaum moved, seconded by Trustee Szramiak, to enter into Executive Session for the semi-annual review of closed session minutes. The motion carried by roll call vote: AYES: Trustees Rothbaum, Szramiak, Gaertner, Clark, Strutzel, Singh and Mitchell. NAYS: None. ABSENT: None.

The Closed Session was concluded at 8:31 p.m. at which time the regular meeting of the Board reconvened.

## **VIII. PUBLIC DISCUSSION:**

## **VIII. ANNOUNCEMENTS:**

Next Board Meeting: Wednesday, February 11, 2009

Annual Planning Meeting: Saturday, January 31, 2009 at 9:00 a.m.

**IX. ADJOURNMENT:**

Trustee Rothbaum moved and Trustee Strutzel seconded the motion to adjourn the January 14, 2009 Library Board meeting at 8:40 p.m. The motion carried by voice vote.

Respectfully submitted,

Minutes approved by:

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Secretary

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President

Date: \_\_\_\_\_

Minutes recorded by Irene M. Jones