

**MINUTES OF THE MEETING OF THE
BLOOMINGDALE PUBLIC LIBRARY BOARD OF TRUSTEES
SEPTEMBER 9, 2009**

I. CALL TO ORDER

The regular Library Board meeting of September 9, 2009 was called to order by President Bonni Rothbaum at 7:30 p.m. Trustees present: Milton Clark, LeRoy Gaertner, Kelly Mallozzi, Bonni Rothbaum, Sonia Singh, David Strutzel and Linda Szramiak. Absent: None. Also Present: Director Tim Jarzemsky.

II. APPROVAL OF MINUTES

The minutes of the August Board Meeting were reviewed. Trustee Gaertner moved, and Trustee Szramiak seconded the **motion**, that the minutes of the August 12, 2009 Regular Library Board meeting be approved as presented. The motion carried by voice vote.

III. TREASURER'S REPORT

The Board reviewed the Treasurer's Report. Trustee Szramiak moved, and Trustee Clark seconded the **motion**, that the Board approve the payment of bills for the month of September 2009 in the amount of \$44,886.68 and the transfer of approximately \$185,000.00 for bills and salaries. The motion carried by roll call vote: AYES: Trustees Szramiak, Clark, Strutzel, Rothbaum, Gaertner, Singh and Mallozzi. NAYS: None. ABSENT: None.

IV. REPORTS

LIBRARIAN

Director Jarzemsky reported on the Ice Cream Social held on August 6th. It was a great success with an estimated 525 people in attendance. The washroom resurfacing remodel has been completed on time and in budget. He described what the project included. Mrs. Willer, Department Head of Circulation/Technical Services Department resigned with her last day being August 7th. Her position was posted and Ms. Kandice Krettler was hired as her replacement. Director Jarzemsky is in the process of working on a replacement for Ms. Krettler's position. He is proposing to make some changes to her position. Circulation continues to be up over last year in August. He discussed the number of computer users. The Summer Reading program participation among adults was 224 patrons with a 10% increase in children participation over last year with 6,000 hours of reading time logged. He reported on the "Passport to the World: Celebrating the Cultural Treasures within Our Community" event. The new event took place on Saturday, August 15 at Old Town Park. It was a co-sponsored by the Library, Village and the Park District. It was an extremely warm day but everything went well. The co-sponsors agreed to hold the event again. It was good to work with the Park District. Director Jarzemsky reported on the Local History Room and what has been done recently. The State Library has provided a free data base program for archival of digital images. He explained the proposed program. It will be available on the Library's website. The Burnham exhibit is also on display in the Local History Room staircase.

MONTHLY STATISTICS

The Board reviewed the statistics for the month of August. Circulation continues to be up over last year by 17%. As the stats show, holdings are up as are cardholders.

IV. REPORTS (Continued)

STANDING COMMITTEES

PERSONNEL - No report.

POLICY – No report.

FINANCE – No report.

BUILDING AND GROUNDS - Director Jarzemsky stated that the washroom renovations have been completed. Questions were raised on the look of the landscaping. Director Jarzemsky stated that the Library has no irrigation system and watering is not part of the contract with the landscaper. The addition of watering to the contract would be very expensive. He will meet with the landscaper and discuss what can be done.

LIAISON REPORTS

LINC – Trustee Szramiak reported that LINC Director Carole Dawe presented a long range plan to the LINC Board. If any of the Trustees wish to look at the plan, it will be available in her mailbox. A review of the audit was completed as well. At the Administrator's meeting, a more efficient and user friendly catalog browser will be installed soon.

VILLAGE - No report.

FRIENDS OF THE LIBRARY – The Friends are planning a wine tasting event. Friend and Village Trustee Jim King has been working with the Director of Hilton Indian Lakes, Mr. Michael Hooper, on the project. Their executive chef will be present and direct a wine tasting seminar. He will discuss which wines should be paired with certain foods. They will not be charging the Friends or the Library for this seminar. Appetizers and cheese and crackers would be served. Hilton Indian Lakes trained staff would be in attendance and identifications would be checked. This would be a free event as a way to promote the Friends. At the end of the program, Hilton Indian Lakes would be allowed to promote their resort's special events. The program would be advertised in the October/November Almanac. The event would take place between 7:00 p.m. to 8:30 p.m. on October 29th. The Village does not have any problem with the event. Hilton Indian Lakes would be using their current liquor license. The Friends will do their own advertising with a press release and information on the event. Trustee Rothbaum moved, and Trustee Singh seconded the **motion**, that the Board approve the wine tasting program to be presented by the Friends on October 29, 2009 at the library. The motion carried by roll call vote: AYES: Trustees Rothbaum, Singh, Szramiak, Clark, Strutzel, Gaertner, and Mallozzi. NAYS: None. ABSENT: None.

BIG - No report.

V. UNFINISHED BUSINESS:

FY 2009 PER CAPITA GRANT RECEIVED

Director Jarzemsky stated that the Library has received their FY 2009 grant check from the State for approximately \$27,000.

VI. NEW BUSINESS:

MUSEUM PASS PROGRAM

Director Jarzemsky reported on the Museum Adventure Pass Program presented by Macy's which begins in September. He stated that the Library is a full participant. He distributed a brochure which explains the program and explained the program. The pass is checked out at the library and admits up to four people to most locations for free or a special discount, depending upon location. The passes can't be reserved and are on a first-come, first serve basis. The passes will be available at the Youth Services and Adult Services desks. The program will run for a full year.

E-RATE MONIES APPROVED FOR 2009

Director Jarzemsky explained that libraries and schools will be receiving e-rate monies for 2009. The library will receive a \$3,168.00 discount on AT&T communication services. The amount will come right off their bill.

FY 2010 PER CAPITA GRANT APPLICATION

Director Jarzemsky reviewed the Per Capita Grant application with the Board. Many of the items in the grant application had been reviewed by the Board as a part of the application process.

DISRUPTIVE BEHAVIOR IN YOUTH SERVICES

Director Jarzemsky described an incident that involved a number of female middle school youths in the Youth Services Department. He has been working closely with Officer Odoi who has been made aware of the problems. The children who are known to have caused problems have been banned from the library. He has tried and would like to talk to the parents about the incident.

DONATION FOR DVD'S

Director Jarzemsky stated that a letter has been sent to patron Lyle Gillman for his second generous donation of \$1,000 towards the purchase of DVDs. The Library will use the money to purchase DVD's from titles that the Library does not own from those listed in the two Roger Ebert's "Greatest Movies" book. Mr. Gillman does not want any recognition and thanked the library staff for their great service in getting the DVD's that he is interested in. A separate letter of thanks will be sent with a list of the DVD's that were purchased with his generous donation. The Board expressed their gratitude and thanks to him as well.

VI. NEW BUSINESS: (Continued)

REPLACEMENT OF COMPUTER IN TRAINING LAB

Director Jarzemsky reported on the reasons for the need to replace the computers in the training lab. Mr. Luster is doing research in the type of computers to purchase. This item was tabled to the October meeting. The library will probably need to purchase thirteen computers.

PUBLIC ACT 96-0542 – REVISES OPEN MEETING AND FOIA

The DuPage Library System (DLS) law firm presented a paper on the changes to the Open Meeting Act that takes effect on January 1, 2010. The Library will need to update their policy to adhere to the new Act. Director Jarzemsky is working with the library's attorney on developing a new policy incorporating these changes. The new law calls for designated employees to attend annual FOIA and Open Meetings Act training that will be provided by the State. The library will need to attend in order to stay in compliance with the law.

VII. PUBLIC DISCUSSION:

The Friends will again be selling Entertainment Coupon books at the book sale.

VIII. ANNOUNCEMENTS:

Next Board Meeting: Wednesday, October 14, 2009
Friends of the Library Book Sale – Saturday, September 19, 2009,
9:00 a.m. – 3:00 p.m.

IX. ADJOURNMENT:

Trustee Szramiak moved and Trustee Rothbaum seconded the motion to adjourn the September 9, 2009 Library Board meeting at 8:20 p.m. The motion carried by voice vote.

Respectfully submitted,

Minutes approved by:

Secretary

President

Date: _____

Minutes recorded by Irene M. Jones