

**MINUTES OF THE MEETING OF THE  
BLOOMINGDALE PUBLIC LIBRARY BOARD OF TRUSTEES  
NOVEMBER 10, 2010**

ATTACHMENT A  
12/8/2010

**I. CALL TO ORDER**

The meeting was called to order by President Bonni Rothbaum at 7:30 p.m. Trustees present: Milton Clark, LeRoy Gaertner, Kelly Mallozzi, Kim Paprocki, Bonni Rothbaum, and David Strutzel. Absent: Trustee Linda Szramiak. Also Present: Director Tim Jarzemsky

**II. APPROVAL OF MINUTES**

The minutes of the October Board Meeting were reviewed. Trustee Mallozzi moved, and Trustee Gaertner seconded the **motion**, that the minutes of the October 13, 2010 Regular Library Board meeting be approved as presented. The motion carried by voice vote.

**III. TREASURER'S REPORT**

The Board reviewed the Treasurer's Report. Trustee Strutzel moved, and Trustee Clark seconded the **motion**, that the Board approves the payment of bills for the month of November, 2010 in the amount of \$61,500.41 and the transfer of approximately \$206,300.41 for bills and salaries. The motion carried by roll call vote: AYES: Trustees Strutzel, Clark, Gaertner, Mallozzi, Paprocki, and Rothbaum. NAYS: None. ABSENT: Trustee Szramiak.

**V. REPORTS**

**LIBRARIAN**

Director Jarzemsky reported on the Halloween Party that was held in conjunction with the Police and Fire Department's Open House. The event was a great success with over 675 in attendance. He reported that some of the activities had to be closed down due to the large crowds within the tent. Director Jarzemsky thanked Library staff and Village personnel for their help in making the event such a huge success. The event ended that day at 3:00 p.m. In response to questions, the tent is the largest that will accommodate the site. He stated that the weather was good and people were very patient while they waited in line. The Friends helped by handing out apple juice and donuts to those waiting. There were events outside the tent that everyone could participate in as well. Director Jarzemsky described the activities in the tent and the availability of snapshots of attendees against a scary background for a fee. He reported that the library will be participating in a joint project with Roselle and Itasca libraries called "One Book, One Community" in October, 2011. He announced that Tiffany Erickson, Children's Librarian, will be leaving because her husband got transferred. Discussion took place concerning the various reports and programs. Director Jarzemsky mentioned that Ms. Kandy Jones did attend a meeting on the Glendale Heights Health Fair and the funding for the event was discussed by everyone.

**MONTHLY STATISTICS**

The Board reviewed the statistics for the month of October. Circulation continues to trend up and cardholders are up over last year as well.

## **STANDING COMMITTEES**

**PERSONNEL** - No report.

**POLICY** – Public Comment Policy to be discussed under New Business.

**FINANCE** – No report.

**BUILDING AND GROUNDS** - No report.

## **LIAISON REPORTS**

**LINC** – Trustee Rothbaum presented Trustee Szramiak’s report on the November 3<sup>rd</sup> meeting held at the Batavia Library. The 2011/2012 LINC budget was proposed. Their proposed budget will be made available to the Bloomingdale Board at the December meeting. The Board will need to approve the Budget prior to LINC’s February meeting. The major concern in the LINC budget is the rising cost of health care. At the next meeting, LINC is looking at new ways to invest LINC’s money. LINC Director Carol Dawe presented three items: “Library Anywhere,” which is a program designed for “smart phone” users; Sirsi Dynix System, which organizes the library’s budget and allows staff to see what they have purchased and how much is left in their budget; and the “cloud,” which exists in the current catalog but takes up considerable space and is confusing to patrons so this is up for consideration to be eliminated. Trustee Szramiak noted and strongly recommended that it may be beneficial to have Director Dawe come to one of the Library’s future meeting so she can review some of the new things. She reported on what other libraries were doing. Itasca had a contest where children participated in a drawing contest and the winning drawing would be placed on their library cards. Batavia charged an admission fee to their Halloween Party. Batavia is reaching out to the Park District to help reduce costs by combining programs. Their Board feels that there is no need for more than one holiday program in the community. A promo piece on Batavia’s program, “Bulldogs Unleashed,” was made available to the Board for review. The bulldog is the High School mascot. This is a community-wide cultural art project similar to Chicago’s Cows on Parade. A brochure from Batavia on early literacy was made available to the Board. West Chicago’s upcoming holiday program is called “Frosty Fest.” St. Charles’ recent referendum failed. Glen Ellyn is working on putting together a community focus group to let people in the community get involved. Batavia is looking into “Freegal,” which offers free downloadable music. The next LINC meeting is scheduled for December 1, 2010.

**VILLAGE** - The Mayor has agreed to come to the December Board meeting to give a report on the Village’s budget.

**FRIENDS OF THE LIBRARY** – The Friends’ next meeting is scheduled for November 17 at 7:00 p.m. The Friends plan to discuss the upcoming holiday events and the planning for the March book sale.

**BIG** - Director Jarzemsky reported on the meeting of October 28<sup>th</sup>. The January meeting will be hosted by the Library instead of the Park District.

**VI. UNFINISHED BUSINESS:**

**BLOOMINGDALE PUBLIC LIBRARY BOND & INTEREST TAX LEVY**

As discussed in previous meetings, DuPage County has lumped together the Village and Library tax levy so all payments are being made as one payment to the Library. The Village is getting their portion and a report on the transfers was presented at this meeting.

**ELEVATOR CONSULTANT CONTRACT**

Director Jarzemsky reported that the consultant contract was sent to the Library's attorney for review. The attorney made some changes and these changes were incorporated into the Addendum to Vertical Transportation Modernization Project – Consulting Services Proposal. He stated that Phase 1 of the project has been completed and he is currently waiting for the report.

**VII. NEW BUSINESS:**

**2011 IMRF RATE**

Director Jarzemsky reported that most of the staff participates in the Illinois Municipal Retirement Fund. The employee contributes 4.50% of their earnings. The IMRF Pension Fund is in good shape financially. On January 1, 2011, the new total employer rate will be 12.59%. He discussed the fund.

**DRAFT PUBLIC COMMENT POLICY**

Director Jarzemsky recommends that rules be established for public comment at library board meetings. The Board always welcomes public comments but a public comment policy would be beneficial. The draft public comment policy was included in the Library's Board packet for their review. It was acknowledged that public input can be received but not necessarily acted upon at the meeting. The Board does not have to act on comments immediately. The policy will be further reviewed at the December Board meeting. This policy will keep the Library in compliance with FOIA laws.

**LEGAL FEES**

Director Jarzemsky stated that Klein, Thorpe & Jenkins, Ltd., the attorneys for the Library recently sent a letter included in their Board packets regarding their 2011 Schedule of Legal fees. The firm will not be raising their hourly rates for legal services but there may be a modest rate increase implemented effective July 1, 2011. Director Jarzemsky stated that he is glad to be working with them.

**VII. PUBLIC DISCUSSION:**

No public was present. Discussion took place concerning the last election ballot question on pension reform.

**VIII. ANNOUNCEMENTS:**

Next Board Meeting: Wednesday, December 8, 2010

**IX. ADJOURNMENT:**

Trustee Gaertner moved and Trustee Mallozzi seconded the **motion** to adjourn the November 10, 2010 Library Board meeting at 8:03 p.m. The motion carried by voice vote.

Respectfully submitted,

Minutes approved by:

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Secretary

\_\_\_\_\_  
President

Date: \_\_\_\_\_

Minutes recorded by Irene M. Jones