

**MINUTES OF THE MEETING OF THE
BLOOMINGDALE PUBLIC LIBRARY BOARD OF TRUSTEES
FEBRUARY 10, 2010**

I. CALL TO ORDER

The meeting was called to order by President Bonni Rothbaum at 7:30 p.m. Trustees present: Milton Clark, LeRoy Gaertner, Bonni Rothbaum, Sonia Singh, David Strutzel, and Linda Szramiak. Absent: Kelly Mallozzi. Also Present: Director Tim Jarzemsky and Village Trustee Judi Von Huben

II. APPROVAL OF MINUTES

The minutes of the January Board Meeting were reviewed. Trustee Szramiak moved, and Trustee Gaertner seconded the **motion**, that the minutes of the January 13, 2010 Regular Library Board meeting be approved as presented. The motion carried by voice vote.

III. TREASURER'S REPORT

The Board reviewed the Treasurer's Report. A question was raised concerning the expenditure for leased books and an explanation was given. Trustee Szramiak moved, and Trustee Clark seconded the **motion**, that the Board approves the payment of bills for the month of February 2010 in the amount of \$51,376.49 and the transfer of approximately \$192,776.49 for bills and salaries. The motion carried by roll call vote: AYES: Trustees Szramiak, Clark, Gaertner, Strutzel, Singh, and Rothbaum. NAYS: None. ABSENT: Trustee Mallozzi.

IV. REPORTS

LIBRARIAN

Director Jarzemsky stated that circulation continues to be up over 16% compared to last year. He discussed the computer lab statistics and the various programs offered during the last month. The Travel Writing workshop proved very popular with sixty-eight people attending. Discussion took place concerning the different types of game nights offered by the library. January was a very busy month for staff.

MONTHLY STATISTICS

The Board reviewed the statistics for the month of January. Circulation continues to be up with 29,264 total items being circulated. The number of cardholders is 17,129. The report includes an additional statistic concerning the number of holds placed by patrons and the number of holds completed and filled. The self-checkout usage is also shown on the report. In the future, a breakdown will be given for upstairs and downstairs self-checkout usage.

IV. REPORTS (Continued)

STANDING COMMITTEES

PERSONNEL – Report of Merit/Raise Meeting on January 25, 2010. Director Jarzemsky stated that he met with the Personnel Subcommittee of Trustees Rothbaum and Szramiak to present the proposed FY10/11 salary structure and maximum raises for FY10/11. This is the first step in the preparation of the budget. Director Jarzemsky distributed a packet of information. He explained what the national trends show as far as inflation rates and CPI averages. The Management Association of Illinois (the Library is a member) projects pay increases for 2010 at 2.6%. Discussion took place concerning what other libraries are doing. Trustees Rothbaum and Szramiak stated that they would like a consensus from the Board. There are sixty employees with 18 employees being full-time. The part-time employees do receive IMRF benefits. The Library has been very busy as the statistics have shown. The maximum raise last year was 2.75%. Director Jarzemsky stated that the morale of the staff would benefit from some type of raise. Staff would appreciate staying ahead of inflation. He discussed how merit raises are given out to staff. Discussion took place concerning how a certain percentage raise would affect the budget. The library is in a healthy financial position. A lengthy discussion ensued. Trustee Gaertner expressed his opinions, based on the fact that revenues would not be a problem, that he does not have concerns about providing raises. Trustee Gaertner moved to approve a maximum raise of 3% for fiscal year 2010/2011. The motion failed to receive a second motion. Trustee Clark stated that staff does a good job, but the economic situation does play a part in the the decision of the Board. There were concerns expressed about public opinion due to the current economic conditions if raises are given to the Library staff. Staff has always looked at costs and effective ways to save and still give services to the community. They will continue to do so. After this lengthy discussion, Trustee Singh moved and Trustee Rothbaum seconded the **motion** to approve a maximum raise of 2.5% for fiscal year 2010/2011. The motion carried by roll call vote: AYES: Trustees Singh, Rothbaum, Gaertner, Clark, Strutzel and Szramiak. NAYS: None. ABSENT: Trustee Mallozzi.

LIAISON REPORTS

VILLAGE - Village Trustee Von Huben reported that the Village's budget is a concern since sales tax dollars are down from Stratford Square and the hotels. The Village is looking at ways to increase revenues and cut expenditures. She reported that the Schick Road Improvement Project is going ahead. The Village received \$1.33 million in a federal grant through the American Resource and Recovery Act. The start date for construction is May 1, 2010. The road improvements will be made from Gary Avenue to Hilton Indian Lakes Resort. The cement portion of Schick Road will be replaced. The Bloomingdale Road construction project is complete except for cosmetic and landscaping work. The manhole problems have been called to the attention of the County for correction. The next meeting concerning Pet Rescue revocation of their special use is scheduled for February 19th. In response to questions, Trustee Von Huben explained what has been occurring with Pet Rescue. Four new restaurants have moved into town. Ballydoyle Irish Pub, which will be opening soon, and Orchid Japanese Restaurant, which is currently open, will be located at Stratford Square. Anyways Pub will be opening soon at the former Lone Star location on

Army Trail Road and Legends Sport Grill will be opening on Lake Street sometime in March. In response to a question, vehicle stickers do not generate revenue and are not planned to be returned. Discussion took place concerning the Bloomingdale's Got Talent contest. Trustee Von Huben reported that two seven-year-old girls, who did a tap dance routine, won first prize. There were twelve acts; all involving children. No adults participated in the contest. The contest was a great success. The Board stated that they liked the e-Newsletter. The e-Newsletter goes out to residents and businesses. Individuals can sign up on the Village's website. The Board thanked Trustee Von Huben for her report. She later reported that Wal-Mart is planning to expand and will be a super store.

FRIENDS OF THE LIBRARY – The Friends met on January 20th. Officers were elected. Mr. Sam D'Amico was elected as President. The Friends now have over thirty members. The Friends are planning a two-day book sale scheduled for March 13 and 14. Library staff is distributing book marks advertising the sale. They have also put up posters. The Library has a nice website advertising the sale as well. The Friends are participating in Carson's Community Day sale again. Coupon books are available and are being sold for \$5. They are available at the front desk of the library. All proceeds go to the Friends.

BIG - The Bloomingdale Fire Department hosted the BIG meeting on January 28, 2010. Trustees Clark and Strutzel along with Director Jarzemsky attended the meeting. Valuable information was shared with the group.

LINC – Trustee Szramiak reported on the February 3 meeting. The 2010/11 operating budget was passed. The LINC Director's goals and evaluation were discussed.

STANDING COMMITTEES

POLICY – No report.

FINANCE – No report.

BUILDING AND GROUNDS - The Board and Director commented on the how well Village crews have kept the Library grounds free of snow and they appreciate their dedication and hard work.

V. UNFINISHED BUSINESS:

VI. NEW BUSINESS:

PER-CAPITA GRANT

Director Jarzemsky reported that the Secretary of State used the Library Services and Technology Act (LSTA) funds from the Federal Institute of Museums and Library Services (IMLS) to fund the FY10 Per-Capita Grants. The library will receive for FY10 a Per-Capita Grant of \$23,336.22. The library will need to do some additional reporting. The money that will be received is earmarked for children and adult materials.

SET MAXIMUM RAISE FOR FY 2010/2011

This item was discussed under IV. Reports - Standing Committee Reports – Personnel.

ESTIMATED 2009 INVESTMENT RETURN FOR IMRF

Director Jarzemsky stated that the Library shares the investment return with the Village. IMRF is calendar based and the pension cost rate will be 11.6 cents. The employee always contributes 4.5 cents by State Statute. The market returns were bad in 2008 but improved in 2009. The Library and Village is participating at the actual rate. They are projecting a 5% increase for the employee funding rate to 12.18 cents. The impact of the 2009 investment returns is based on the Library and Village's actuarial required contribution rate and funded status.

VII. PUBLIC DISCUSSION:

VIII. ANNOUNCEMENTS:

Next Board Meeting: Wednesday, March 10, 2010
Breakfast and Brunch with the Bunny Ticket Sales: February 27, 2010
Friends of the Library Book Sale: March 13 and 14, 2010

X. ADJOURNMENT:

Trustee Szramiak moved and Trustee Rothbaum seconded the motion to adjourn the February 10, 2010 Library Board meeting at 8:45 p.m. The motion carried by voice vote.

Respectfully submitted,

Minutes approved by:

Secretary

President

Date: _____

Minutes recorded by Irene M. Jones