

**MINUTES OF THE MEETING OF THE
BLOOMINGDALE PUBLIC LIBRARY BOARD OF TRUSTEES
MAY 8, 2013**

**SWEARING IN OF MEMBERS ELECTED IN THE
APRIL 9, 2013 CONSOLIDATED ELECTION**

Prior to the start of the meeting, Village President Robert Iden administered the oath of office to the newly elected Trustees LeRoy Gaertner, Kelly Mallozzi and Sam D'Amico. He thanked the members of the Board for their time and effort in the betterment of the Library and the community. The Board thanked him for his contributions and dedication to the community as well and the Village's continued support of the Library.

I. CALL TO ORDER

The meeting was called to order by President Bonni Rothbaum at 7:44 p.m. Trustees present: Sam D'Amico, LeRoy Gaertner, Kelly Mallozzi, Bonni Rothbaum, David Strutzel, and Linda Szramiak. Absent: Milton Clark. Also Present: Director Tim Jarzemsky, Village President Robert Iden and Village Trustee Jim King.

II. APPROVAL OF MINUTES

The minutes of the April Board Meeting were reviewed. Trustee Szramiak moved, and Trustee Mallozzi seconded the **motion**, that the minutes of the April 10, 2013 Regular Library Board meeting be approved as presented. The motion carried by voice vote.

III. TREASURER'S REPORT

The Board reviewed the Treasurer's Report. Trustee Strutzel moved, and Trustee Szramiak seconded the **motion**, that the Board approves the payment of bills for the month of May 2013 in the amount of \$58,026.39 and the transfer of approximately \$209,700.00 for bills and salaries. The motion carried by roll call vote: AYES: Trustees Strutzel, Szramiak, D'Amico, Gaertner, Mallozzi and Rothbaum. NAYS: None. ABSENT: Trustee Clark.

At this point in the meeting, Director Jarzemsky asked that the Election of Officers under New Business be brought forth for discussion. The Board agreed to the change to the agenda.

VI. NEW BUSINESS

ELECTION OF OFFICERS

Director Jarzemsky distributed a copy of the "Officer History of Current Trustees." After a brief discussion, the following motion was made:

Trustee Rothbaum made the **motion** to nominate the current slate of officers for 2013/15: Bonnie Rothbaum as President; LeRoy Gaertner as Vice-President; Milton Clark as Secretary and David Strutzel as Treasurer; Trustee Szramiak seconded the nomination motion. There were no further nominations. The motion carried by roll call vote: AYES: Trustees Rothbaum, Szramiak, D'Amico, Mallozzi, Gaertner, and Strutzel. NAYS: None. ABSENT: Trustee Clark.

IV. REPORTS

LIBRARIAN

Director Jarzemsky reported on the programs that took place in April and discussed the popularity of the library's movie night. He stated that Staci Boskelly was hired as a Circulation Clerk. He reported that Jim Barnoski's replacement, Mr. Kelly Cusack, started at the Library in May and a transition period during that month will take place with Mr. Barnoski staying to train Mr. Cusack. He noted that Kandice Krettlter hosted the SirsiDynix Library Users of Illinois spring meeting at the library. Over 50 representatives from all types of libraries were scheduled to attend. He discussed the huge success of the Food for Fines program with 1,334 items donated to the Bloomingdale Township Food Pantry. It was suggested that area businesses might wish to match donations or become involved in the program. He continued to review his written report with the Board and discussed the various programs that were offered at the library. A circulation increase of one percent (1%) over last year's numbers was reported. He noted the increase of the use of the computers and the Senior Fair and Organ Donation Drive held by the Adult Services Department. He discussed the Youth Services program, "Fantastic Frogs!" and the use of the iPad, which was purchased with the donation made by the Kara Foundation. The iPad was used in the program to virtually dissect a frog to learn about its organs.

MONTHLY STATISTICS

The Board reviewed the statistics for the month of April. The circulation report shows that total circulation is up slightly; 1% over last year. The library's total number of cardholders is 16,985. E-Pay and databases statistics were reviewed.

STANDING COMMITTEES

PERSONNEL - An executive session is planned for later in the meeting to review staff salaries.

POLICY – Director Jarzemsky discussed the banning of a patron and how the matter is currently being handled.

FINANCE – A discussion of the library's operating budget of fiscal year 2013/2014 will be discussed under Unfinished Business.

BUILDING AND GROUNDS – No report.

IV. REPORTS (Continued)

LIAISON REPORTS

LINC – No report.

VILLAGE - Village President Iden and Trustee King reported on the various new businesses opening and the building and remodeling projects taking place within the Village. Mayor Iden discussed the closing of Applebee's and the Stratford Square Ballydoyle Restaurant. WalMart's remodeling project should be completed by mid-September. Stratford Square Mall will be holding a carnival on May 16 through the 19th and again on June 20 through the 23rd. No problems were experienced with the carnival held at Stratford Crossings in April. Trustee King expressed his thoughts about a program that would tie a reading program with a sport such as showing recent popular movies on football and recommended books. A discussion took place concerning the building of an LA Fitness Center on Army Trail Road.

The Board expressed their appreciation for the twenty-one (21) years of service that Mayor Iden has given to the Village. Mayor Iden discussed his experiences as a public servant.

Removal from the Roll: Village President Iden and Village Trustee King leave the meeting at 8:10 p.m.

FRIENDS OF THE LIBRARY – The next meeting of the Friends of the Library will be July 17, 2013 at 7:00 p.m. Trustee D'Amico reported that the Bloomingdale Lions Club will be donating \$1,612 towards the purchase of the digital viewer for the visually impaired with the Friends donating the other half of the costs.

BIG - Director Jarzemsky discussed the agency reports given at the April 25 BIG meeting.

V. UNFINISHED BUSINESS:

OPERATING BUDGET FISCAL YEAR 2013/2014

Director Jarzemsky discussed the proposed budget. He stated that he made minor changes to some line items based upon the previously held budget discussions. Most of the increases are related to personnel costs. He discussed the line items that show a budget decrease. The budget is a planning tool and he provided a detailed explanation of the library's appropriation and tax levy. The current budget, the proposed budget, the appropriations and levy amounts were outlined on the attachments provided to the Board. In response to Trustee Szramiak, Director Jarzemsky has not received any calls from patrons concerning their property tax bills. The line items within the budget were discussed at the Library's last meeting. He pointed out that the per capita grant from the State has been removed from the budget as a revenue source and explained the reason. He reviewed the Building Fund report and some of the projects that may be expended from that source. In response to a patron's request concerning the quiet study area rooms, Director Jarzemsky will investigate possible changes.

**VI. UNFINISHED BUSINESS: OPERATING BUDGET FISCAL YEAR 2013/2014
(Continued)**

He reviewed the past year's levies and the property valuations over the years. After a final review and discussion of the Operating Budget document, Trustee D'Amico moved and Trustee Rothbaum seconded the **motion**, that the Board approves the Operating Budget for Fiscal Year 2013/2014 as presented. The motion carried by roll call vote. AYES: Trustees D'Amico, Rothbaum, Mallozzi, Gaertner, Strutzel, and Szramiak. NAYS: None. ABSENT: Trustee Clark.

VII. NEW BUSINESS:

SWEARING – IN CEREMONY

The ceremony took place prior to the start of the business meeting.

RESOLUTION SETTING FORTH FINANCIAL REQUIREMENTS 2013/2014

Trustee Rothbaum presented the Resolution Setting Forth Financial Requirements of the Bloomingdale Public Library for the Fiscal Year Beginning May 1, 2013 and Ending April 30, 2014.

Trustee Mallozzi moved and Trustee Strutzel seconded the **motion** that said resolution as presented be adopted.

After a full discussion thereof, President Rothbaum directed that the roll be called for a vote upon the motion to adopt said resolution.

Upon the roll being called the following Trustees voted AYE: Trustees Mallozzi, Strutzel, Gaertner, D'Amico, Szramiak and Rothbaum. The following Trustees voted NAY: None. Absent: Trustee Clark.

Whereupon President Rothbaum declared the motion carried and said resolution adopted and did sign the same in open meeting and did direct the Secretary to record the same in the records of the Board of Library Trustees of the Village of Bloomingdale, Du Page County, Illinois, which was done.

FROIO LETTER

Director Jarzemsky explained that Village resident Dominic Froio donated over \$35,000 to the Library. He stated that the annual report for the fiscal year 2012/2013 Froio Fund has been sent to Mr. Froio and was included in the packet for review by the Board. The principle balance always remains the same and materials are purchased with the interest money. The interest funds are used to enhance the multi-cultured collection which consists of DVD's, books and other materials. The collection has wide variety and reflects the Village population. An article is planned for the Village's Almanac to thank Mr. Froio for his generosity and to highlight the collection.

VII. NEW BUSINESS:

ELECTION OF OFFICERS

The election of officers took place following the approval of the Treasurer's Report.

L.BRARY ARTICLES

Director Jarzemsky reported that he was asked to chair the Public Policy Committee of the Illinois Library Association. He discussed the importance of the proposed concealed carry issue legislation. The article included in the Board packet titled "Ready or Not, Concealed Carry Is Coming to Illinois" explains how pending legislation or lack thereof could have an effect on libraries.

The second article in the packet concerns "What is a Makerspace? Creativity in the Library." It explains what makerspaces are and how they are being used in libraries.

VIII. PUBLIC DISCUSSION:

IX. ANNOUNCEMENTS:

Director Jarzemsky stated that a flyer on the library's 2013 Summer Concert Series included in the board packet. Three concerts are planned with the first to take place on Friday, June 14 featuring the "Neverly Brothers." The second concert on Friday, July 12 will feature the return of the popular group, "Jeanie B! and the Jellybeans." The final concert on Friday, August 9 will feature "Run 4 Cover."

X. EXECUTIVE SESSION:

An Executive Session was called pursuant to the Open Meetings Act, Section 2 (c) (1) to discuss the appointment, employment, compensation, discipline, performance or dismissal of specific employees of the public body; and Section 2 (c) (21) to discuss minutes of meetings lawfully closed under this Act, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated by Section 2.06 of the Act.

At 8:40 p.m. Trustee Szramiak moved, and Trustee Rothbaum seconded the **motion**, to enter into Closed Session pursuant to the Open Meetings Act, Section 2 (c) (1) to discuss the appointment, employment, compensation, discipline, performance or dismissal of specific employees of the public body; and Section 2 (c) (21) to discuss minutes of meetings lawfully closed under this Act, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated by Section 2.06 of the Act. The motion carried by roll call vote. AYES: Trustees Szramiak, Rothbaum, Gaertner, Mallozzi, D'Amico, and Strutzel. NAYS: None. ABSENT: Trustee Clark.

The Closed Session concluded at 8:45 p.m. at which time the regular meeting of the Board reconvened.

VII. NEW BUSINESS: (Continued)

STAFF SALARIES

Trustee Szramiak moved and Trustee Strutzel seconded a **motion** to approve the Fiscal Year 2013/14 staff salaries as presented in the Executive Session. The motion carried by roll call vote: AYES: Trustees Szramiak, Strutzel, Rothbaum, Mallozzi, Gaertner, and D'Amico. NAYS: None. ABSENT: Trustee Clark.

XI. ADJOURNMENT:

Trustee Szramiak moved and Trustee Rothbaum seconded the **motion** to adjourn the May 8, 2013 Library Board meeting at 8:55 p.m. The motion carried by voice vote.

Respectfully submitted,

Minutes approved by:

Secretary

President

Date: _____

Minutes recorded by Irene M. Jones