

**MINUTES OF THE MEETING OF THE  
BLOOMINGDALE PUBLIC LIBRARY BOARD OF TRUSTEES  
DECEMBER 10, 2014**

**I. CALL TO ORDER**

The meeting was called to order by President Bonni Rothbaum at 7:34 p.m.

**II. ROLL CALL**

Trustees present: Sam D'Amico, Milton Clark, LeRoy Gaertner, Benjamin Hoyle, Kelly Mallozzi, and Bonni Rothbaum. Absent: Trustee David Strutzel. Also Present: Director Tim Jarzemsky and Village Trustee Jim King.

**III. PUBLIC DISCUSSIONS**

No Public Present.

**IV. APPROVAL OF AGENDA**

Trustee Hoyle moved, and Trustee D'Amico seconded the **motion**, that the agenda be approved as presented. The motion carried by voice vote.

**V. APPROVAL OF MINUTES**

The minutes of the November Board Meeting were reviewed. Trustee D'Amico moved, and Trustee Gaertner seconded the **motion**, that the minutes of the November 12, 2014 Regular Library Board meeting be approved as presented. The motion carried by voice vote.

**VI. TREASURER'S REPORT**

The Board reviewed the Treasurer's Report. Trustee Clark moved, and Trustee Hoyle seconded the **motion**, that the Board approve the payment of bills for the month of December, 2014 in the amount of \$42,004.29 and the transfer of approximately \$190,000.00 for bills and salaries. The motion carried by roll call vote: AYES: Trustees Clark, Hoyle, Gaertner, D'Amico, Rothbaum and Mallozzi. NAYS: None. ABSENT: Trustee Strutzel.

**VII. REPORTS**

**LIBRARIAN**

Director Jarzemsky reported on the events that took place at the Library during the month of November. The author's visit of Mary Schmich was well received with 140 patrons in attendance. Barnes and Noble sold copies of her new book, *Even the Terrible Things Seem Beautiful to Me Now*, and a book signing followed the program. The Library again partnered with the DuPage Children's Museum to allow parents and children to play with the interactive portable museum exhibits. Jamie Schingoethe was hired as the new office assistant. Director Jarzemsky was congratulated on his eleventh year anniversary with the library. Holiday event planning events in November included a zoo ornament workshop and the decorating of the Brookfield Zoo tree. The tree is sponsored by the Friends of the

Library. Several families came out to decorate the tree and make ornaments. The movie, Maleficent, attracted 38 patrons. On November 12, 13, and 14, the annual Turkey Tales outreach program attracted 227 children in the preschool and kindergarten programs at the Park District.

### **MONTHLY STATISTICS**

Director Jarzemsky stated that circulation was down in comparison to last year. Staff is optimistic that the planned renovations will help to raise circulation figures. The report reflects the self-check usage by month. The new self-check machines were introduced at the Open House and are user friendly. Patrons will have the option to have their receipts e-mailed or printed. The two self-check machines upstairs take debit and credit cards. The downstairs machines do not.

### **STANDING COMMITTEES**

**PERSONNEL** - No report.

**POLICY** – Review of Computer-Internet Use Policy – To be discussed under New Business.

**FINANCE** – Director Jarzemsky explained the actions that have taken place in regards to the fraudulent share of one investment vehicle that took place within the Illinois Metropolitan Investment Fund (IMET) Convenience Fund. An update letter from IMET was included in the Board packet with responses to frequently asked questions. A law firm has been retained to assist in the recovery of assets from the responsible parties and there may be a chance that these assets will cover the losses.

**BUILDING AND GROUNDS** – No report. Director Jarzemsky did mention that Bloomingdale was featured in an article as one of the Top 12 Power Suburbs by Self Storage.com. Bloomingdale ranked No. 10.

### **LIAISON REPORTS**

**LINC** – Director Jarzemsky stated that the LINC Board is in the process of the budget review. Because of a surplus, it is anticipated fees paid to LINC by the Libraries will be reduced. LINC will be switching to AT&T. The Franklin Park library will be leaving LINC in June, 2016. He explained the reasons for Franklin Park's decision.

**VILLAGE** – Village Trustee King stated that a French Market will be opening in Old Town this summer. He explained the difference between a French Market and a Farmer's Market. The market will be held on Saturdays. The Village's new Police canine, Kane, was recognized at a Village Board meeting. He discussed the weekend dial-a-service that will be available during the holiday season. He provided the Board with further information on the various construction projects taking place and anticipated to take place within the Village. Starbucks on Army Trail plans to open in the Spring of 2015. Texas Roadhouse to be located on Gary Avenue plans to begin construction in the Spring as well. He

described what the plans were for the Springfield Subdivision. Trustee King stated that if the Board had any questions or wanted any further information, they should feel free to contact him.

Removal from the Roll: Village Trustee Jim King leaves the meeting at 8:30 p.m.

**FRIENDS OF THE LIBRARY** – The next Friends meeting will be on January 21, 2014. Trustee D’Amico stated that Alexandria Contes who has been responsible for the last few book sales is interested in running for President of the Friends.

**BIG** – Director Jarzemsky reported that the next BIG meeting will be held on January 22, 2015 to be hosted by Consolidated School District 93.

## **VIII. UNFINISHED BUSINESS**

## **IX. NEW BUSINESS**

### **TIF DISTRICT**

Director Jarzemsky reported on the December 4, 2014 Joint Review Board meeting and the proposed creation of a Tax Increment Financing (TIF) District along Lake Street, to be known as the East Lake Street TIF. He explained the mechanism of a TIF and provided a description of the area. He stated that the creation of the TIF will lead to economic activity for that area which will benefit the Library through increased property values. Trustee Hoyle gave a further explanation of a TIF and the benefits of a redevelopment project. Based upon the discussion and the materials presented, Trustee Rothbaum moved, and Trustee Clark seconded the **motion**, that the Board authorize Director Jarzemsky to sign the letter of approval to the Village of Bloomingdale as presented. The motion carried by roll call vote: AYES: Trustees Rothbaum, Clark, Hoyle, Gaertner, D’Amico, and Mallozzi. NAYS: None. ABSENT: Trustee Strutzel.

### **LAKE PARK TAX CONSORTIUM**

Director Jarzemsky reviewed his letter and the Lake Park Tax Consortium agreement that approves the retention of Robbins Schwartz law firm as the legal representative of the consortium on certain property tax appeals. The Consortium has expanded which will help in the sharing of costs. The Board reviewed the Lake Park Tax Consortium Intergovernmental Agreement and approved the Library’s continued participation.

### **COMPUTER & INTERNET POLICY REVIEW**

Director Jarzemsky stated that the current Computer-Internet Use Policy is contained in the Board packet and asked that the Board review the policy for future discussions. He will contact the Policy Committee members to schedule a meeting to review the policy.

## **IX. NEW BUSINESS (Continued)**

### **FOOD FOR FINES**

Director Jarzemsky stated that Circulation/Technical Services Department Head, Christine Sporleder, provided a recap of what has occurred over the years on the Library's annual "Food for Fines" program. Based upon her recommendation, Director Jarzemsky is proposing that the program continue but patrons will be able to remove one fine for every one donated item. The food items need to match the number of fines. He noted that April is a slow month for food donations to the Bloomingdale Township Food Pantry and the donations are greatly appreciated. The Board had no objections to the proposed program.

### **RECIPROCAL BORROWER'S REPORT**

The Board reviewed the January, 2014 to June, 2014 Reciprocal Borrower's Report as prepared by the XGV Circulation Manager's group through the RAILS system. The report indicated that other library borrowers value Bloomingdale over other neighboring libraries. Bloomingdale's collection is well received compared to other libraries and Bloomingdale patrons use other libraries less frequently.

### **VILLAGE CO-SPONSORED EVENTS 2014**

Director Jarzemsky stated that the Library is again asking for the Village to co-sponsor annual special events (Ice Cream Social, Halloween Party and Holiday Open House) and the Gazebo Concerts. The letter to the Village, included in the Board packet, contains information on the number of individuals who attended the events last year and a thank you for their past support. The Library is asking for \$5,500.00. It was noted that the Village has been given credit for the sponsorship of the events. Trustee D'Amico moved, and Trustee Gaertner seconded the **motion**, that the Board approve the request to the Village of Bloomingdale for continued sponsorship of the co-sponsored annual special events as presented. The motion carried by roll call vote: AYES: Trustees D'Amico, Gaertner, Rothbaum, Clark, Hoyle and Mallozzi. NAYS: None. ABSENT: Trustee Strutzel. The letter will be forwarded to the Village for inclusion in the Village's budget discussions.

### **ANNUAL PLANNING MEETING – NEED TO SELECT A DATE**

Director Jarzemsky discussed the reasons for holding the annual meeting and suggested certain dates for the meeting. Based upon a poll of the Board members present, the date for the annual planning meeting will be Saturday, February 14, 2015 between 9:00 a.m. and 1:00 p.m.

**X. ANNOUNCEMENTS**

Director Jarzemsky announced that the Library will be receiving an Appreciation Award from the Bloomingdale Lions Club for being the top location for eyeglass donations. It was noted that the Lions Club is open to everyone and the Club has donated one million dollars to charities. The Lions Club meets on the first Thursday of every month at the Bloomingdale Golf Course. The Lions will now be accepting donations of keys and a drop off box will soon be provided for that purpose.

President Rothbaum informed the Board that she will not be in attendance at the January Library Board meeting.

The Board thanked Trustee Hoyle for his homemade cookies which were greatly appreciated.

The Library will be closed for the holidays on December 24, 25, and 31, 2014 and January 1, 2015.

**XI. ADJOURNMENT:**

Trustee Hoyle moved, and Trustee Gaertner seconded the **motion**, to adjourn the December 10, 2014 Library Board meeting at 8:43 p.m. The motion carried by voice vote.

Respectfully submitted,

Minutes approved by:

\_\_\_\_\_  
Secretary

\_\_\_\_\_  
President

Date: \_\_\_\_\_

Minutes recorded by Irene M. Jones