

**MINUTES OF THE MEETING OF THE
BLOOMINGDALE PUBLIC LIBRARY BOARD OF TRUSTEES
OCTOBER 9, 2024**

I. CALL TO ORDER

The meeting was called to order by Vice President Valenti at 7:00 p.m.

II. ROLL CALL

Upon roll call, the following Trustees were present in person: Trustees Kory Atkinson, Ashok Dhiman, Lauren Dixon, Ken Johnson, Sharon Karpriel and Natalie Valenti. Absent: Trustee Ben Hoyle. Also Present: Director Timothy Jarzemsky.

III. PUBLIC DISCUSSIONS

IV. APPROVAL OF AGENDA

The October Board Meeting Agenda was reviewed. Trustee Johnson moved, and Trustee Dhiman seconded **the motion**, that the agenda of the October 9, 2024 Regular Library Board meeting be approved. The motion carried by voice vote.

V. APPROVAL OF MINUTES

The minutes of the September Board meeting were reviewed. Trustee Karpriel moved, and Trustee Johnson seconded **the motion**, that the minutes of the September 11, 2024 Regular Library Board meeting be approved. The motion carried by voice vote.

VI. TREASURER'S REPORT

The Board reviewed the Treasurer's Report. Trustee Johnson moved and Trustee Dhiman seconded **the motion**, that the Board approve the payment of bills for the month of October 2024, in the amount of \$55,464.56 and the transfer of approximately \$296,000.00 for bills and salaries. The motion carried by roll call vote: AYES: Trustees Dhiman, Karpriel, Johnson, Valenti, Dixon and Atkinson. Absent: Trustee Ben Hoyle.

VII. REPORTS

LIBRARIAN'S REPORT

Attachment C shows the activities for the month of September. Director Jarzemsky thanked everyone for their hard work on the Staff In-Service held on Friday, September 27th.

MONTHLY STATISTICS

Attachment D shows the activities for the month of September. Total circulation for the month of September was 21,583. This includes 2,755 items checked out by patrons from other libraries.

VII. REPORTS (Continued)

STANDING COMMITTEES

PERSONNEL – No report.

POLICY – No report.

FINANCE – No report.

BUILDING AND GROUNDS – Core Mechanical Inc. will be on sight in the upcoming weeks to install the new A/C unit onto the roof of the library. This will not interfere with the Halloween Party. The bids for the lower level washrooms will be presented later on in the agenda.

LIAISON REPORTS

SWAN/RAILS – On 6/7/24, Governor Pritzker signed HB 4951 into law as Public Act 103-592 which went into effect on 7/1/24. This will reduce the bond amount to 10% of total funds received by the library in the prior fiscal year from the previously required 50%.

VILLAGE – Trustee Valenti gave a verbal update.

FRIENDS OF THE LIBRARY – Director Jarzemsky expressed thanks to the Friends of the Library for their support of the Library over the years and shared a recap of the 50th celebration on September 29th. Primarily calculations show they made roughly \$3,500 from the event to be used to support the Library in the future.

BIG – There is an upcoming meeting in October; an email will be sent to the Board with details once information is received from the Village.

VIII. UNFINISHED BUSINESS

IX. NEW BUSINESS

INVESTMENT OF PUBLIC FUNDS REPORT FOR JULY-SEPT

As required by State Statute, a quarterly investment report is required to be provided to the Library Board. The quarterly report shows exactly where all the funds of the Library are invested. The report was reviewed by the Board.

APPROVAL OF CONSTRUCTION INC. BID FOR BATHROOM RENOVATION

Nine bids were received on September 20th. The base bid work will include renovation of the existing lower-level men's and women's bathrooms including, but not limited to: finishes, fixtures, toilets, partitions, and ceiling and lighting as indicated in the drawing and specifications. The lowest qualified bidder was Construction Inc.

IX. NEW BUSINESS (Continued)

Trustee Dixon moved and Trustee Dhiman seconded **the motion**, that the Board approve Construction Inc. in the amount of \$127,000.00 for the lower level washrooms renovation. The motion carried by roll call vote: AYES: Trustees Dhiman, Karpiel, Johnson, Valenti, Dixon and Atkinson. Absent: Trustee Ben Hoyle.

2024 COMMUNITY SURVEY RESULTS

The 2024 community survey results as shown in Attachment I will be posted publicly in the near future. The results of the survey were excellent, BPL scored over 90% approval on all questions and the open ended questions. The feedback is appreciated by the public, which we will use to better our customer service and our future Long Range Plan. Director Jarzemsky thanked Trustee Ashok Dhiman and all staff involved for their hard work.

50TH ANNIVERSARY PLANNING COMMITTEE

BPL's 50th anniversary is June 9, 2025. Our tentative plans are to have a celebration on Saturday, June 7th. We will schedule a 50th anniversary planning committee meeting in the near future sometimes after the Halloween Party. The committee will be compiled of Director Jarzemsky; Jamie Schingoethe, Business Office Assistant Department Head; Beth Dover, PR/Marketing Coordinator; department heads and board trustees. Trustee Sharon Karpiel and Kory Atkinson volunteered to be on the committee.

2023/24 AUDIT- TO BE PRESENTED AT NOV BOARD MEETING

The 2023/24 Audit will be presented at the November board meeting.

X. ANNOUNCEMENTS

2024 Bloomingdale Area Women in Business Award-Kandy Jones: Kandy Jones has won the 2024 Georgene Geils Woman of the Year award from the Bloomingdale Area Women in Business and the Bloomingdale Chamber of Commerce. Established in 2009, the Georgene Geils Woman of the Year award is based on women who demonstrates excellence, imagination, and initiative in their profession and who also contribute time and energy to improve the quality of life for others in the community. Kandy was honored at the Best of Bloomingdale awards on October 3rd. Director Jarzemsky thanked Katie Richert, Youth Services Department Head, for nominating Kandy for this award. This was a personal award for Kandy as Kandy knew Georgene Geils through Bloomingdale Historical Society. Director Jarzemsky was in attendance with Kandy's family to see her presented with the award and Kandy gave a beautiful speech. Congratulation Kandy.

Winter Clothing Drive for Homeless Veterans: BPL is a drop-off location for the winter clothing drive: along with the Village, Fire District 1, and Park District. We thank the public for being generous and donating to all our local drives throughout the years.

X. ANNOUNCEMENTS (Continued)

BOO!mingdale Halloween Event: The Board is invited to attend the Village-wide Halloween Party on 10/19. The Library portion of the event is from 11-2 p.m.

XI. ADJOURNMENT

Trustee Atkinson moved and Trustee Dhiman seconded **the motion** to adjourn the October 9, 2024 Library Board meeting at 7:39 p.m. The motion carried by voice vote.

Respectfully submitted,

Minutes approved by:

Secretary

President

Date: _____
(Minutes recorded by Jamie Schingoethe)